



Dear Parents/Carers,

Firstly, I would just like to thank you for your patience while we adapted to the Government's late announcement on Monday evening that school's were to close. As a staff body, we have been busy re-creating a curriculum fit for purpose that will engage all our learners and continue to provide them with the very best education possible in these unconventional and challenging times.

From Monday 11th January we will be switching to a Virtual School where learners will be able to access their curriculum through a mixture of live lessons and Google Classroom. All students will have presumed permission to attend these sessions. If you do not consent for your child to take part, please email reception on reception@utcplymouth.org stating your child's name and that you wish to opt out of these sessions. Students will have invites to the live sessions sent to them on their Google Classroom for the subjects partaking.

We understand that learning from home can cause some anxiety. Please be assured that all staff are still here and contactable by email and will be available to support their students with any issues or questions they may have. We will be attaching a suggested timetable below for each Year Group for 7, 9 & 10 to follow to minimise the impact of learning virtually. Staff will be posting lessons in advance for students to complete. If you have any questions or queries regarding this, please do not hesitate to contact us.

Year 7		Day				
Timing	Period	Monday	Tuesday	Wednesday	Thursday	Friday
9-9.10		Briefing- read this week's briefing	UTC PE @ HOME JANUARY DAILY FITNESS CHALLENGE	UTC PE @ HOME JANUARY DAILY FITNESS CHALLENGE	UTC PE @ HOME JANUARY DAILY FITNESS CHALLENGE	UTC PE @ HOME JANUARY DAILY FITNESS CHALLENGE
9.10 - 10.05	1	Maths	Science	English	Maths	Engineering
10.05 - 11.00	2	English Live lesson	Maths	Science	PSHE	Engineering
11.00 - 11.20	Break	Break	Break	Break	Break	Break
11.20 - 12.15	3	History/ Geography	PE - Recap topic worksheet	Oracy- Have a discussion with someone at home about what is going on in the world this week	German	Eco Project

12.15 - 13.10	4	Science	English	Maths	Science	Eco Project
13.10 - 14.05	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch
14.05 - 15.00	5	UTC PE @ HOME JANUARY DAILY FITNESS CHALLENGE	ICT	Engineering Live Session	Art	Catch up on any incomplete tasks

Year 9						
---------------	--	--	--	--	--	--

Timing	Period	Monday	Tuesday	Wednesday	Thursday	Friday
9-9.10		Briefing- read this week's briefing	UTC PE @ HOME JANUARY DAILY FITNESS CHALLENGE	UTC PE @ HOME JANUARY DAILY FITNESS CHALLENGE	UTC PE @ HOME JANUARY DAILY FITNESS CHALLENGE	UTC PE @ HOME JANUARY DAILY FITNESS CHALLENGE
9.10 - 10.05	1	Maths	Science	Engineering Live Session	English	Eco Project
10.05 - 11.00	2	History/ Geography	Maths	Maths	Maths	Eco Project
11.00 - 11.20	Break	Break	Break	Break	Break	Break
11.20 - 12.15	3	English Live lesson	English	English	PSHE	Engineering
12.15 - 13.10	4	UTC PE @ HOME JANUARY DAILY FITNESS CHALLENGE	ICT	Science	Art	Engineering
13.10 - 14.05	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch
14.05 - 15.00	5	Science	PE - Recap topic worksheet	Oracy- Have a discussion with someone at home about what is going on in the world this week	Science	Catch up on any incomplete tasks

Year 10						
----------------	--	--	--	--	--	--

Timing	Period	Monday	Tuesday	Wednesday	Thursday	Friday
9-9.10		Read the weekly briefing	UTC PE @ HOME JANUARY DAILY FITNESS CHALLENGE	UTC PE @ HOME JANUARY DAILY FITNESS CHALLENGE	UTC PE @ HOME JANUARY DAILY FITNESS CHALLENGE	UTC PE @ HOME JANUARY DAILY FITNESS CHALLENGE

9.10 - 10.05	1	English	Physics	IT or Computing	Maths	Completion of extension tasks
10.05 - 11.00	2	Engineering/VTech h Live Session	English	Engineering/VTech	Science Catch up	Hand in Day/Catch Up
11.00 - 11.20	Break	Break	Break	Break	Break	
11.20 - 12.15	3	Maths	Maths	Art 'Live ART Lesson'	Art	
12.15 - 13.10	4	Art or Vtech	Biology	Maths	English	
13.10 - 14.05	Lunch	Lunch	Lunch	Lunch	Lunch	
14.05 - 15.00	5	IT or Computing	PE - Recap topic worksheet	English	IT or Computing	
15.00-15.45	6	Chemistry	Wellbeing- Reading, Art. Something you enjoy	Art	Engineering/VTech	

Being safe online is crucial for our young people as they move to a virtual curriculum. We will be posting the following advice to their google classrooms but I am also including a link that advises you, as parents and carers, of what to look for and how to ensure their safety when online.

Student Do's and Don'ts for staying safe online.

Example: Do limit your personal information	Don't put your address on a public platform.
Don't send a picture to somebody that you wouldn't show your grandma.	Do turn on your privacy settings.
Don't continue talking to an older wo/man because they have a car and you think it's cool.	Don't meet up with somebody that you have been talking to online/via WhatsApp, text.
Do tell your parents if you're feeling uncomfortable about something online.	Don't download anything, even if you're unsure.
Do use chatroom sites that are public, monitored and are child-friendly.	Don't fill out any surveys online that ask for your personal details or bank details.
Don't give your password to anyone and use the same password continuously.	Don't let web browsers remember your username and password as this could leave you open to being hacked.
Don't leave comments or send messages that you wouldn't like your teachers/parents seeing.	Don't have 100s of followers that you don't know.

Student Tips on How to be Successful when Studying Online

We understand it is not easy but, by following these simple techniques, you have a great chance of being successful.

1. **Set a goal for every day.** Every day set a Goal that you will complete. Follow your timetable sent to you and ensure you have joined all your Google Classrooms. If you have any issues you can email your mentor or your teacher.
2. **Treat Online Learning like a normal school day.** Get up at your normal time and ready to start your learning at the start of the school day. Routine is very important. You have to complete 4 hours of learning a day.
3. **Follow your set timetable.** Your timetable covers what you need to do each hour. Follow this and you will keep up with your studies. Remember if you have an issue email your teacher.
4. **Manage Time Carefully.** Each lesson should take between 30 and 60 minutes. Be honest and spend this amount of time on each lesson. If you finish the work early use sites such as BBC Bitesize to test your knowledge.
- ..
5. **Find a quiet space to work.** If possible, find a quiet space to work. You may need to adapt your hours of study to be able to find a quiet place to work.
6. **Eliminate Distractions.** Try to stay focused. Do not be tempted to go onto social media or your games stations during the time you have set to complete your online studies.
7. **Reward yourself.** Everyone deserves a reward for working hard. This could be some time on your phone talking with your friends or playing on your games station.
8. **What if I get stuck?**
 - a. Do not panic, your mentor and teachers are all here to help you.
 - b. Check your previous Google Classroom lessons for help.
 - c. Email your teacher for help.

Link for Parental Advice on Online Safety:

<https://www.saferinternet.org.uk/advice-centre/parents-and-carers/parents-guide-technology>

In these difficult times, please know you and your young people are not alone. As a school, we pride ourselves on having a strong family ethos. Our pastoral teams will be making weekly contact by email and phone just to check in. However, please feel free to contact us by email or telephone should you need anything in the meantime. There are also other agencies available should you need specific help. Please see some of these below:



We thank you for your continued support and hope that you are all safe and well.

Best wishes,

Gemma Laing
Director of Pastoral Care
UTC Plymouth